

# TELFORD & WREKIN COUNCIL

AUDIT COMMITTEE 27 MAY 2021

## REVIEW OF THE AUDIT COMMITTEE TERMS OF REFERENCE

JOINT REPORT OF THE DIRECTOR FINANCE & HUMAN RESOURCES AND THE MONITORING OFFICER

### 1 SUMMARY OF MAIN PROPOSALS

- 1.1 For the Audit Committee to note and recommend to Council the Audit Committee's terms of reference are proposed to be adopted by the Council in July 2021

### 2 RECOMMENDATION

- 2.1 That members of the Audit Committee note and recommend the terms of reference attached as Appendix 1 to be adopted by the Council at their July 2021 meeting

### 3 SUMMARY IMPACT ASSESSMENT

<b>COMMUNITY IMPACT</b>	Do these proposals contribute to specific Priority Plan objective(s)?	
	Yes	<i>The Audit Committee is part of the Council's Governance Framework encompassing the whole Council and therefore all of the Council's priorities.</i>
	Will the proposals impact on specific groups of people?	
	No	
<b>TARGET COMPLETION/DELIVERY DATE</b>	<i>Approval by Council at their July 2021 meeting.</i>	
<b>FINANCIAL/VALUE FOR MONEY IMPACT</b>	No	<i>Good governance processes support value for money in ensuring economy, efficient and effectiveness in the Council's decision making and processes.</i>
<b>LEGAL ISSUES</b>	Yes	<i>The requirement for Terms of Reference for Council Committees is set out within the Council's Constitution. The Constitution also requires terms of reference to be reviewed annually and approved by full Council. AL 18/05/2021</i>
<b>OTHER IMPACTS, RISKS &amp; OPPORTUNITIES</b>	Yes	<i>The Audit Committee provides assurance on good governance and that there is the proper identification and management of risks and robust control arrangements.</i>
<b>IMPACT ON SPECIFIC WARDS</b>	Yes	<i>Borough-wide impact</i>

### 4 INFORMATION

- 4.1 There is a requirement in the Constitution for all Committees to annually review their terms of reference at their first meeting following Annual Council.
- 4.2 The Audit Committee terms of reference reflect the requirements of the Council under the Local Audit & Accountability Act 2014 in respect to the appointment of external auditors.

## **5 IMPACT ASSESSMENT – ADDITIONAL INFORMATION**

N/A

## **6 PREVIOUS MINUTES**

- 6.1 Audit Committees – 1<sup>st</sup> meeting after the commencement of the municipal year

## **7 BACKGROUND PAPERS**

Constitution

The Accounts & Audit Regulations 2015

Local Audit & Accountability Act 2014

Report by Rob Montgomery – Audit & Governance 383103